

Braithwaite Estates Improvement District

P.O. Box 282 | Cobble Hill, BC V0R 1L0 | Bus: (250) 743-7211 | Fax: (250) 743-8821 | BraithwaiteEstates@shaw.ca

February 1, 2021

Members, Braithwaite Estates Improvement District

Background:

The Braithwaite Estates Improvement District's (BEID), 2020 Annual General Meeting (AGM), was held via ZOOM on November 26, 2020.

Although BEID's Letters Patent prescribes that the AGM be held between January 1 and May 1 each year, on March 27, 2020, the Province directed all improvement districts to postpone their AGMs and elections due to COVID-19.

On September 11, 2020 via Ministerial Order M336, the above onetime extension for holding the 2020 AGM was authorized by the Province. The Order also made provision for improvement districts to set an election date separate from its AGM, and to hold electronic meetings. Only if AGMs and elections are being held separately, are improvement districts permitted to hold AGMs electronically.

Current Situation:

In the interest of public safety, the BEID Board of Trustees resolved: 1) to conform to its Letters Patent and regular AGM schedule of the last week of March or the first week of April each year; 2) to again hold its election separately from the AGM with nominations for trustees closing on March 1, 2021; and 3) to hold its 2021 AGM via ZOOM on Thursday, April 1, 2021.

Please refer to page two.



ANNUAL GENERAL MEETING

February 1, 2021

MEMBERS:

Braithwaite Estates Improvement District
Cobble Hill, BC

The **ANNUAL GENERAL MEETING (AGM)** of this Improvement District will be held:

THURSDAY, APRIL 1, 2021
via ZOOM meeting

sign-in begins at 7:00 p.m. | meeting called to order at 7:30 p.m.

To participate in this electronic meeting, owners must register in advance; on or before March 25, 2021. 1) Send an email to BraithwaiteEstates@shaw.ca using the subject line "AGM Registration". Please provide the following information: account number, first and last name, property address, and the email address you prefer to receive the AGM Zoom invitation meeting link and password; or 2) If participating by telephone, please contact BEID at 250-743-7211.

This meeting is called for the following purposes:

1. To provide the landowners a report on the conditions of the works and to present the audited financial statements for the preceding year.
2. To discuss with the landowners any matter relating to the works or finances of the Improvement District.
3. To have the landowners fix the honorarium of the Trustees for the ensuing year.

Trustee Election to be held separately from the AGM, in accordance with the Province's direction:

Two Trustee positions are up for election. Two Trustees to each serve for a 3-year term. Trustee Robin Brett's three-year term is completing, and Trustee Gordon Redding's one-year term is completing.

Call for Nominations: Written candidate nominations must be received on or before March 1, 2021, by email to BraithwaiteEstates@shaw.ca, or by Canada Post to Braithwaite Estates Improvement District, PO Box 282, Cobble Hill, BC V0R 1L0.

Election Notice: An election notice will be distributed on or about March 8, 2021. The notice will state: 1) who the candidates are and the date, location and time the polling station will be open for voting; or 2) if there are as many candidates as vacancies, the Trustee positions will be acclaimed effective immediately following the April 1, 2021, AGM.

Please refer to www.BEID.ca for further information regarding COVID-19 AGM/Election guidance received from the Ministry of Municipal Affairs and Housing.